



Essex County Athletic Association

Minutes of the Committee Meeting held on Monday 4th June 2018 at 19.30 hours in the clubhouse of Chelmsford Athletic Club, Melbourne Park, Chelmsford.

Present:

David Staines (Chairman), Diane Wooller (President), Claire Levey (Secretary), Malcolm Bailey (Minute Secretary), Nicola Burston, Richard Casey, Peter Cassidy, June Cork, Ron Dawson, Mathew Gillard, Jean Tierney, Lance Williams, John Weir, Tim Wolfe

1a) Apologies for Absence

Gary Chandler (Treasurer), Kaye Merrywest, Paul Merrywest, Paul Mingay, Ray Pearce, Brigid Wallen.

2) Minutes of the last meeting

The minutes of the meeting on Monday 23rd April 2018 were **approved** as a true record of that meeting

Proposed by Jean Tierney and seconded by June Cork

3a) Matters arising

Item	Action	Update
3a)	Contact Be Ft Today Track Academy (“BFFTA”) re affiliation to Essex County AA	BFFTA has affiliated
10)	England Athletics suggested wording for race entry forms and Privacy Notices (following GDPR) to be sent to Gary Chandler and Brigid Wallen	Actioned; see agenda item 11
11)	Volunteer sought to take on the role of the County’s Trophy Secretary	Mick Emms has volunteered to take over this role
c/f from previous meeting of 5 th March 2018	All club Secretaries to be contacted to ask them to provide numbers of disabled athletics that are members of their clubs so that we can consider whether there is any merit of including events for these athletes at County Championships	Only two responses received. It was agreed that there was not sufficient interest to progress this idea

Trophies – A comment was made that when some County Trophies are returned, they are not in good condition. June Cork suggested that for each trophy a smaller replica (please refer [July 2018 meeting minutes for further clarity](#)) be purchased and this be substituted for the original after the presentation. The original is then retained by the County. This was unanimously agreed by the committee.

Peter Cassidy advised that the Ladies Walking Trophy has finally been returned although the previous holder won the trophy again at this year’s County Championship’s.

3b) Treasurer's matters

Gary Chandler had sent his apologies as he was unable to attend the meeting. He sent an email to advise that there was nothing significant to report. He is still waiting for some income/expenditure to come in from the Outdoor Championships (most notably the cost of hiring the venue) and there are a few school fees still pending.

4a) Correspondence

Claire Levey advised the meeting that County has nominated Sharon Herbert to remain as an Officer at UK Counties Athletic Union.

4b) Club/Committee Register Changes

New club secretaries/contacts

- Harlow AC - Andrew Lee (replaces Paul Avontuur)
- Victoria Park Harriers and Tower Hamlets AC – Paul Mee (replaces Gary Bagnall)

5) Co-option of members onto the Committee

Nicola Burston (Phoenix Striders) and Tim Wolfe (Braintree AC) attended the meeting and indicated their willingness to join the committee. The proposal to co-opt both Nicola and Tim were unanimously accepted by all those present.

6) Networking

Nothing to report

7) Regional Reports

Nothing to report.

8) Track & Field

Day's 2 and 3 of the Outdoor Track and Field Championships took place over the weekend 12/13 May at Chelmsford Athletic Club. The timetable had to be changed to accommodate the possibility of Chelmsford Football Club needing the stadium for a football match on the Sunday evening. However, Chelmsford FC lost in their semi-final match, so did not need the stadium on the 13th May.

Both days went extremely well with some Essex records being broken.

There were a couple of issues raised which did cause some problems;-

- Coaches venturing inside of the barrier whilst their athletes were competing
- Presentation area. It was suggested that this is sited outside of the track area. This was considered a good idea. Potentially moving this to the grass area by the records hut was proposed.

The proposed Essex Track & Field league was discussed. 8/9 clubs in Essex have expressed an interest. Suggested that a trial event take place; potentially September/October if a suitable date can be found. David Staines to investigate; he will contact all interested clubs.

We are still waiting for confirmation of our booking of Lee Valley for the 2019 Essex and Eastern Indoor Track & field Championships; which is scheduled to take place over 3rd/4th February 2019

The next County Track & Field sub - committee meeting is scheduled to take place at Chelmsford AC on 25th June, which will discuss all the matters raised at this meeting.

9) Cross Country

Ron Dawson reported that the dates for the 2018/2019 Essex League season have been agreed except for 15th December. He has asked that all clubs consider whether they can host an event on that day. Ron has spoken to Hadleigh Country Park, Benfleet but they have quoted a cost of £4 per runner which is exorbitant (especially when compared to the charge proposed by Great Notley Park, Braintree). He has asked them to reconsider.

ACTION ALL CLUBS – If you are able to host a XC event on 15th December, please contact Ron Dawson at cross_country@essexroadrunning.org.uk

10) Road Running

Since the last meeting the Halstead & Essex Marathon took place on 13th May. The meeting was advised that it was an excellent, very well organised race.

Overall Men's winner: Matt Spencer (Bungay Black Dog RC 2:40:47), First Essex man – Stephen Peck (Harwich RC) 2:44:21 (2nd overall). First overall Lady and Essex winner – Jackie Stretton (Springfield Striders) 3:00:44

First female team: Witham RC First Male Team: Springfield Striders.

Ron Dawson reported that the arrangements for the 2019 Essex 20 are to plan. The event is taking place on Sunday 3rd March.

11) General Data Protection Regulations (“GDPR”)

A draft Privacy Policy has been prepared and this will be sent out to all Committee members. This will be debated at the next meeting, with a view to adopting it as County's policy.

12) Trophies

David Staines advised the meeting that Mike Emms has agreed to take over the role as the County's trophy secretary.

13) Walking

Peter Cassidy reported that there had been a reasonable entry for the County Championships although disappointingly, no walker from Essex took part in the Inter Counties Championships.

14) Officials

Diane Wooller advised that all went well at the Outdoor County Championships even though they did struggle to find volunteers for the Sunday.

The Chairman congratulated Diane Wooller for all her hard work and organisation of the officials to help ensure the County Championships went smoothly.

15) Schools Liaison

Richard Casey informed the meeting that in the Schools Track & Field championships were taking place at Chelmsford AC on 9th June.

16) Any other business

No other business was discussed.

Meeting closed at 20.45

Summary of Actions

Item	Action	By Whom
7)	Investigate the possibility of hosting a trial event for the proposed Essex Track & Field League during September/October 2018	David Staines
8)	Venue required for the Essex XC League event that is being held on 15 th December 2018	All clubs to consider whether they are able to host this event.

Meeting agenda for Monday 2nd July 2018 at 7.30pm to be held at the clubhouse of Chelmsford Athletic Club, Melbourne Park, Chelmsford

1. Apologies for Absence
2. Minutes of the meeting of 4th June 2018.
3. Matters arising
Treasurers Matters
4. Correspondence
Club & Committee Register changes
5. Co-option of members onto the Committee
6. Networking
7. Regional Reports
8. Track & Field
9. Cross Country
10. Road Running
11. 2018 General Data Protection regulations
12. Trophies
13. Walking
14. Officials
15. School's Liaison
16. Any other business