



## *Essex County Athletic Association*

Minutes of the Committee Meeting held on Monday 4<sup>th</sup> September 2017 at 19.30 hours in the clubhouse of Chelmsford Athletic Club, Melbourne Park, Chelmsford.

### **Present:**

David Staines (Chairman), Gary Chandler (Treasurer), John Weir (President), Diane Wooller (President Elect), Malcolm Bailey (Minute Secretary), Peter Cassidy, Richard Casey (Schools Representative), Ron Dawson, Roy Meadowcroft, Kaye Merrywest, Paul Merrywest, Ray Pearce, Brigid Wallen.

### **1a) Apologies for Absence**

June Cork, Mathew Gillard, Paul Mingay, Brian Panting, Jean Tierney.

### **2) Minutes of the last meeting**

The minutes of the meeting on Monday 3<sup>rd</sup> July 2017 were **approved** as a true record of that meeting Proposed by Paul Merrywest and seconded by Peter Cassidy.

### **3a) Matters arising**

The committee noted that all matters arising from the last meeting would be covered under the agenda items of this meeting.

### **3b) Treasurer's matters**

County Affiliation fees (£15) are now due. ACTION reminder to be sent to clubs.

Gary Chandler reported that:-

- County financial year end is the 30<sup>th</sup> September. He has requested that all claims for expenses and any income to be paid in are sent to him as soon as possible.
- The County Clock has been hired three times over the last couple of months which has brought in additional income (£150 – Harlow 10, Felsted 10k and Tiptree 10). The clock is not insured. Unsure whether the England Athletics block policy would cover this. ACTION investigate whether the EA policy would cover the clock otherwise Gary Chandler will contact the Insurance company that provides the cover for the County trophies to quote for this item.
- £500 has been paid out for a promotional video focusing on the forthcoming Cross County season. This video will be posted on the County site.
- County made approximately £1,800 profit from the track relays which were held at Havering AC in June.
- A further £172 profit was made at the Track 10k championships held at Braintree in July.

The request from Woodford Green AC for financial support to assist them acquire a new Photofinish system was discussed. Since the last meeting, there has been an exchange of emails between various members of the committee regarding the terms of the proposal. It was agreed at this meeting that we would provide funds which will be viewed as an advance payment on rentals, in return for 24 uses of the equipment by County. This proposal was agreed unanimously by the Committee. Dave Staines will write to Simon Wright at Woodford Green AC to advise him of County's decision.

#### 4a) Correspondence

Claire Levey has received two emails from SEAA in connection with their AGM which is being held on 10 September. Copies of the emails will be sent to all committee members for their information.

Claire Levey advised the committee that Bob Smith (Newham & Essex Beagles) and Reg Wells (Hon Secretary to Essex County AA 1972-75) have recently passed away. Our sincere condolences to both the families of Bob and Reg.

#### 4b) Club/Committee Register Changes.

Nothing to report.

#### 5) Networking

Nothing to report.

#### 6) Regional Reports

Nothing to report.

#### 7) Track & Field

Track & Field sub - committee met on 23<sup>rd</sup> July 2017.

Items discussed:-

- Next year's indoor championships will be 3<sup>rd</sup> and 4<sup>th</sup> February 2018. Entries will be closed earlier because of the extra administrative work that is required in scrutinising entries that qualify as 'free' following last year's cancellation. Note will be added to 2018 entry form that should any event be cancelled or any athlete is unable to compete, entries fees are non-refundable.
- Multi-events day will be at Thurrock – 29<sup>th</sup> April 2018 (to be confirmed when league timetables are known)
- Main championships will be held at Chelmsford on 12<sup>th</sup> and 13<sup>th</sup> May 2018. Timing of the hurdle events to be reviewed. May be broken up by holding 1500m in between. Men's steeplechase to go first as it is easier to lower the barrier. Potentially looking to use a different first aid provider at the championships.
- Written policy required following injuries to athletes whilst competing.
- Track 10k – meeting went well although we had not applied for a permit. This is being addressed so that results could be included on Power of 10.

A request for more Vets events at the County Championships (3k & 5k) was supported.

Date of next year's relays still to be decided. Basildon favoured as a venue.

#### 8) Cross Country

A summary of fixtures and venues that have been agreed to date–

Date	Fixture	Venue
2017		
Saturday 7 <sup>th</sup> October	Essex XC Relays	Stubbers, Upminster
Saturday 21 October	SEAA XC Relays	Wormwood Scrubs
Saturday 28 <sup>th</sup> October	Essex XC League – race 1	Cambridge
Saturday 18 <sup>th</sup> November	London XC Championships	Parliament Hill
Saturday 25 <sup>th</sup> November	Essex XC League – race 2	Hockley
Saturday 2 <sup>nd</sup> December	Essex Vets and U13 and U15 County Championships	Writtle University College
Saturday 9 <sup>th</sup> December	SEAA Masters and Inter	Horspath Track Oxford

	Counties XC Championships	
Saturday 16 <sup>th</sup> December 2018	Essex XC League – race 3	To be confirmed
Saturday 6 <sup>th</sup> January	Senior and U17 and U20 XC Championships	Great Notley Country Park
Saturday 13 <sup>th</sup> January	Essex XC League – Race 4	Writtle University College
Saturday 27 <sup>th</sup> January	SEAA XC Main Championships	To be confirmed
Saturday 10 <sup>th</sup> February	Essex XC League – Race 5	Basildon (Gloucester Park)

Brigid Wallen reported that she has not received any entries for the XC relays which are taking place on 7<sup>th</sup> October. Closing date for entries is 30<sup>th</sup> September. Brigid is to send a further email to all clubs. Essex Schools Cross Country Championships likely to be held at Hylands Park on 21<sup>st</sup> January 2018.

### 9) Road Running

Gary Chandler reported that the Pleshey half marathon is now full. It is set to be the largest ever Essex champs with nearly 300 entering the championship event.

Entries have just opened for the Essex 20. Event taking place on 4<sup>th</sup> March 2018 at Rochford. Already over 230 entries have been received and the race is likely to be full by the end of the month.

Date of the 2018 Braintree 5 (County 5 mile race) has not yet been decided. Two dates are under consideration.

Road relays will be hosted by Harwich RC on the 24<sup>th</sup> March 2018.

### 10) Trophies

Roy Meadowcroft has not been able to recover the Ladies Walking trophy. Numerous attempts have been made to contact the holder of the trophy without success. Peter Cassidy has been given her parents address and he is to write to them and hopefully this will prove successful.

### 11) Walking

Nothing to report

### 12) Officials

We are at the end of the track & field season although it is vital that new people are trained for the future. Courses to be arranged by Diane Wooller

Dave Staines thanked Diane Wooller, Kaye & Paul Merrywest and all officials for their hard work and commitment during the year.

### 13) Schools Liaison

At the English Schools Track & Field Championships Essex were very successful. In their groups, Essex girls were 1<sup>st</sup> in the Junior and Intermediate and 9<sup>th</sup> in the Senior events. In the boys they finished 1<sup>st</sup> in the Junior, 2<sup>nd</sup> in the Immediate and 3<sup>rd</sup> in the Senior. Overall they finished 2<sup>nd</sup>.

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### 14) Any other business

Meeting concluded at 21:00

## Summary of Actions

Item	Action	By Whom
3b)	Contact clubs to remind them that Affiliation fees are now due	Malcolm Bailey
3b)	Race Clock Insurance. Does EA block policy cover? If not, we will seek quote from Insurance company that covers County trophies.	Malcolm Bailey/Gary Chandler
3b)	Letter of Condolence to be sent to the families of Bob Smith & Reg Wells	David Staines
3b)	Contact Simon Wright re terms of financial support for Photofinish system	David Staines
7)	Contact Wendy Tydeman regarding 2018 Track & Field relays	David Staines
10)	Contact parents of the holder of the Ladies Race Walking trophy to request that it is returned	Peter Cassidy

**Meeting agenda for Monday 2<sup>nd</sup> October 2017 at 7.30pm to be held at the clubhouse of Chelmsford Athletic Club, Melbourne Park, Chelmsford**

1. Apologies for Absence
2. Minutes of the meeting of 3<sup>rd</sup> July 2017
3. Matters arising  
Treasurers Matters
4. Correspondence  
Club & Committee Register changes
5. Networking
6. Regional Reports
7. Track & Field
8. Cross Country
9. Road Running
10. Trophies
11. Walking
12. Officials
13. School Liaison
14. Any other business