



Essex County Athletic Association

Minutes of the Committee Meeting held on Monday 3rd October 2016 at 19.30 hours in the clubhouse of Chelmsford Athletic Club, Melbourne Park, Chelmsford

Present:

David Staines (Chairman), Claire Levey (Secretary), John Weir (President Elect), Malcolm Bailey (Minute Secretary), Peter Bates, Ron Dawson, Mick Emms, Allison Gillan, Paul Mingay, Brian Panting, Ray Pearce, Jean Tierney, Brigid Wallen, Diane Wooller

1a) Apologies for Absence

Gary Chandler, June Cork, Linda Bates, Dot Ferguson, Mathew Gillard, Kaye Merrywest, Paul Merrywest, Gerry O'Doherty.

2) Minutes of the last meeting

The following amendments were noted:-

-Item 8 Fixtures; the XC fixture on Saturday 7th January 2017 will be held at **Woodford** and not Stubbers as stated

-Item 9; Pleshey was spelt incorrectly.

Otherwise the minutes of the meeting held on Monday 5th September 2016 were **approved** as a true record of that meeting.

Proposed by Ray Pearce and seconded by Claire Levey.

3a) Matters arising

Matter	Update
Volunteers sought for the MU17 team manager	Position remains unfilled. In addition, Paul Bailey will be stepping down as the Senior XC Manager at the end of the season. Clubs are asked to speak to their membership and ask whether there are any willing and capable people happy to take over these important roles.
Contact Rochford Runners re affiliation to Essex AA	Gary Chandler has emailed the club but has not received a response
All expenses for the financial year to 30 th September 2016 to be submitted to Gary Chandler as soon as possible to ensure that they are reflected in this year's accounts	Ongoing; see Treasurer's report
Contact Braintree AC to request that they submit their invoice for the costs associated with hosting the County track 10k championships asap.	Invoice has been received
Essex delegate to attend the Competition Providers Forum meeting in Birmingham which is taking place on 1 st October	Dave Staines attended. His report is attached to these minutes.

Process to obtain a Track accreditation	Dave Staines has established that the system has changed. Please refer to the following link for information:- http://www.britishathletics.org.uk/governance/facilities/track-certification/
Write to Reg & Janet Ruffell re Life Membership	See below

- As noted as an addendum to the minutes of 5th September, Reg Ruffell sadly passed away on Thursday 8th September. Following the meeting the Chairman did write to Reg and Janet Ruffell to advise them of the County's decision. The letter was received after Reg had passed away. Janet Ruffell contacted the Chairman to thank County for the honour. The funeral has taken place which was attended by the Chairman and a number of the committee. Gary Chandler has been asked to purchase a plaque to present to Janet Ruffell.

3b) Treasurer's matters

Gary Chandler was unable to attend as he was out of the country on business. He did send a report which was read out at the meeting:-

1. England Athletics refund. We are still to receive the refund in respect of the 'additional' entry fees that we were forced to pay for the Inter Counties Track and Field match at Bedford earlier this summer, despite at least 6 chasers. Dave Staines as Chairman has agreed to contact EA to complain, requesting immediate re-imburement. Amount involved is approximately £500.

At the meeting Dave confirmed that he has spoken to Chris Jones (CEO, England Athletics) and the matter is being followed up.

2. XC relays on 24th September generated a net profit of £2,202 (income of £3,150 and expenses £948). Profit is down from £2,310 generated last year which was due to the fact that Essex Medics were double booked and we had to find an alternative supplier. They charged £350 (Essex Medics last year charged £120)

Dave Staines personally thanked Ron Dawson for organising the event. Ron had encountered a number of administrative problems leading up to the day. There were problems with the field area which meant Ron had to change the course and due to industrial action the loss of the car park at the school.

There was a large entry on the day and it was agreed that it was a good move to change the fixture to a September date.

It was reported that there were problems on the day when seniors warming up for the event got in the way of the juniors who were competing in their race. Concern was also raised that some teams failed to change over correctly which meant their new runner starting before the incoming runner had finished. This was difficult to police and it was suggested that at next year's event that batons should be used. Matter to be referred to the Endurance Committee for their consideration.

Dave Staines also congratulated Claire Levey and her officials who did a fantastic job on the day.

3. Gary has not yet received any invoices from Alistair Gillan in respect of the work on the new County website.
4. Final plea; can anyone with any expenses relating to this financial year email details to Gary by the 7th October. After that date the accounts will be passed to the auditor for their annual review.

4a) Correspondence

Nothing to report

4b) Club/Committee Register Changes.

Claire reported that new Secretaries have been appointed at:

Eton Manor AC – Rachael Brittle

Phoenix Striders - Faatemah (Pip) Piperdy (Judy Burston will continue to be the contact for cross country events)

Claire will send out an updated Secretary list to all clubs.

5) Networking

Essex Network Sportshall events are taking place at Chelmsford Sport & Athletic Club on 16 October, 13 November and 10th December 2016.

6) Regional Reports

Nothing to report

7) Track & Field

Next sub-committee meeting will be held at Chelmsford AC Clubhouse on Monday 24th October 2016. Start time 7pm.

8) Cross Country

Updated summary of fixtures (from those advised at the last meeting) are as follows:-

(Updates in red)

Date	Fixture	Venue
Saturday 22 nd October	SEAA X-Country Relays	Wormwood Scrubs
Saturday 29 th October	Essex X Country League – race 2	Hylands Park
Sunday 6 th November	Billericay 10K	Billericay
Saturday 19 th November	Essex X Country League – Race 3	Cambridge
Sunday 20 th November	Chelmsford 10K	Chelmsford
Saturday 26 th November	Essex Vets, U13, U15 X Country Champs	Writtle
Saturday 10 th December	SEAA Vets & Inter County X Country	Horspath Track, Oxford TBC
Saturday 7 th January	Essex Senior X Country Champs	Woodford
Saturday 14 th January	Essex X Country League – Race 4	Braintree
Saturday 21 st January	Essex Schools X Country	TBC
Saturday 28 th January	SEAA X Country Champs	Parliament Hill
Saturday 11 th February	Essex X Country League – Race 5	Basildon (Gloucester Park)
Saturday 25 th February	National X Country Champs	Nottingham
Sunday 5 th March	Essex 20 mile	Langham
Saturday 18 th March	Essex Road Relays	Harwich

Meeting was advised that The London Wildlife Trust who manages Claybury Woods, venue for the County XC Championships, will inspect the area the week before the event to satisfy themselves that it is in a reasonable condition for the races to take place. Clearly, we would be faced with severe difficulties if they decided to declare the area in a poor condition and cancel the race. Contact will be made with the Trust now, to discuss this. There is a reserve date in February should this be needed.

9) Road Running

Pleshey half marathon took place on Sunday 2nd October.

Results

1st James Connor Kent AC 1:07:44

2nd Blair McWhirter (Ilford AC) 1:08:09 (First Essex Man)

3rd Paul Molyneux (Springfield Striders) 1:08:18

Ladies

1st Fiona Halls (Saffron Striders) 1:31:48

2nd Vicky Cooper (Barking Road Runners) 1:32:46

3rd Sharon Wright (Harlow AC) 1:33:05

Team trophies

Men – Springfield Striders, Ladies – Harlow AC

The new County race clock was used for this race.

10) Trophies

Nothing to report

11) Walking

The 2016 50K race walking championships took place on Sunday 2nd October at Hillingdon. The day also incorporated other Championships and the Paul Nihill Trophy match between England and Ireland. As well as the 50k event there were also a 20k and a 10k race. Disappointingly, no one entered the Essex 50k championships.

12) Officials

Diane Wooller is organising Track & Field official courses in February and April next year.

13) AGM

Agenda for the AGM which is being held on Monday 5th December 2016 at Chelmsford AC, Melbourne Park start time 7.30pm is attached to these minutes.

14) School Liaison

Nothing to report

15) Any other business

No other business to report.

Meeting concluded at 8.36pm.

Summary of actions

Minute Ref.	Action	By Whom
3a)	Team Mangers required for the MU17 T&F and Senior Men's XC team (for the start of the 2017/18 season)	All clubs to ask whether any of their membership are willing to volunteer for these roles
3b)	2017 XC Relay Championships – consider using batons. Matter to be referred to the Endurance Committee due to meet in January 2017 (date still to be agreed).	Endurance Committee

Meeting agenda for Monday 7th November 2016 7.30pm to be held at Chelmsford Athletic Club, Melbourne Park, Chelmsford

1. Apologies for absence
2. Minutes of the last meeting
3. Matters arising
Treasurers Matters
4. Correspondence
Club & Committee Register changes
5. Networking
6. Regional Reports
7. Track & Field
8. Cross Country
9. Road Running
10. Trophies
11. Walking
12. Officials
13. School Liaison
14. Any other business